

White Oak Springs Homeowners Association Board of Directors Meeting Minutes August 15, 2021

Pursuant to the Bylaws of the White Oak Springs Homeowners Association, Inc., a Meeting was held on Sunday, August 12, 2021, via a Zoom Call. A Quorum was established, Board President, Eugene Watkins called the meeting to order at 9:00 A.M.

Quorum & Meeting Call to Order:

Quorum was established by proxy and attendance. Board President, Eugene Watkins, called the meeting to order at 9:00 A.M.

Board of Directors Present:

Eugene Watkins, President
J. Hooper, Secretary
Aldo Garcia Director
Erika Pena, Director

Absent:

Marie Godard, Treasurer

Community Manager:

No one was present from Action Property Management (APM)

Minutes

Board reviewed the Quarterly Community Meeting Notes & the WOS Executive Board Meeting Notes from 7/18/2021 and to what was sent out to the group. Both copies of the notes will be signed and returned by J. Hooper, Secretary, to forward to APM.

Financial Report

Board Treasurer, Marie Godard, provided the board in advance of the meeting a brief breakdown of the financial report on the July 2021 finances and bank balances as shown in the July financials, as well as a review of 2021 assessment collections and delinquent accounts.

Operating Account \$45,277.42

Reserves Account \$49,849.27

Total Operating and Reserves: \$95,126.69

The board agreed with the information provided and the meeting continued.

Old Business:

- **Sprinkler Box** – The box for the sprinkler system been installed.

- **Brick wall-** The brick repairs are supposed to begin on Monday, August 13th. The process will take up to a week to complete based on the weather. Both neighbors that house the brick walls have been informed that repair company will need access to their properties during this time.
- **Garage Sale** – upcoming garage sale will occur on 9/18 – 9/19. Erika to get this information posted on NeXT Door App and Remind App. Jay to check with White Oak Landing to see about borrowing their “Community Garage Sale Sign” for the September sale.
- **Movie Nights** – Discussion of a movie night on that Saturday Night, November 13th with a projector screen and popcorn supplied by the WOS HOA Board.

New Business

- **Yard of the Month** – Aldo volunteered to pick the September Yard of the Month. Eugene will provide Aldo with a gift card to present to the winner. Aldo will take 3-4 photos of the winner’s yard and get: their name, address, phone number and email address. Once he has that, he will forward an email to the group recognizing September’s winner. The photos and email should be sent to the board by August 31, 2021.
- **Newsletter** – Erika and Marie are completing the upcoming newsletter
- **Signs or Meeting Flags:** Jay purchased the 4 signs for the WOS Neighborhood to remind neighbors of The Community Meeting & HOA Assessments. She gave the signs to Eugene so that he can put out before the upcoming WOS Community Meeting. Once the meeting is over, Eugene will give them to Marie to house over at the storage facility.
- **Violations** – reviewed one pending violation for a homeowner with a trailer in front of their home.
- **Paul Hawkins and the yield sign** – Jay informed the group that additional time will be needed by Paul Hawkins Commissioner Pct. #3 (an additional 30 Days) will be needed to complete the traffic study. An email came from Ronald K. Jenson, P.E., PMP, FITE (Traffic Operations Team Leader). The resolution date is 8/31/2021. Ron’s email is: Ron.Jenson@eng.hctx.net.

Meeting adjourned: by Board President, Eugene Watkins at 9: A.M.



Approved: Board Member, White Oak Springs HOA