Y Notice A

# WHITE OAK SPRINGS HOMEOWNERS ASSOCIATION, INC. LPR Camera Policy, Rules and Restrictions for Access and Use

STATE OF TEXAS

8 8

COUNTY OF HARRIS

WHEREAS, THE WHITE OAK SPRINGS HOMEOWNERS ASSOCIATION, INC. (the "Association"), is the governing entity of WHITE OAK SPRINGS HOMEOWNERS ASSOCIATION, INC., a subdivision in Harris County, Texas, as more particularly described in Exhibit "A", attached hereto (the "Subdivision"); and

WHEREAS, the Board of Directors of the Association ("Board") has installed License Plate Reader ("LPR") cameras in the community for the protection of HOA assets and for the security of residents and their guests. Video surveillance provides not only a deterrent to inappropriate behavior but can also be used as a means of identification in the event of damage or criminal activity. The Association does not warrant that the equipment will always be functioning and recording. There will be times when the cameras or system are down for maintenance, service or repair. The Association reserves the right to discontinue LPR video recording at any time.

This policy applies to all video surveillance systems installed within the White Oak Springs community by the HOA which are permanently installed and whose presence is detailed on posted signage and is exclusive of personal surveillance equipment installed by residents.

The existence of LPR cameras should NOT be relied upon by any individual for safety or security. Individuals are encourages to take additional precautions to ensure the safety of their property.

The Association and vendor are NOT law enforcement agencies and are not I a position to undertake law enforcement activities. Any illegal activity should be reported to law enforcement immediately for investigation.

NOW THEREFORE, in order to ensure that LPR video surveillance is not abused or misused, the Board has adopted the following rules and restrictions effective Nov 1, 2020 governing the use and access of LPR video equipment in the community.

#### Installation, Placement and Maintenance of LPR Camera Equipment

# LPR Camera Equipment / Records

#### 1. Type of Equipment

The HOA will use vendor provided Falcon Cameras to collect and retain LPR photos for a maximum storage of 30 days in the cloud. Falcon Cameras are motion detection and infrared technology, which capture vehicles up to 75 MPH and 75 ft. from camera.

#### 2. Placement

Video recording equipment shall only be placed at both entrances into the Community and in visible locations that present the best surveillance options with respect to desired coverage, specific surveillance targets and ambient lighting conditions. Cameras will be positioned so as to not willfully intrude on a homeowner's property or privacy without express written consent of the homeowner.

Signage shall be installed on existing poles at the entrances of the community for added safety and notifying all parties that the area is under LPR camera surveillance.

#### 3. Maintenance

Any on premise servicing by the service technician will be done in the presence of a member of the Board or authorized individual.

#### Access to LPR Video Records

#### 1. Access: Association

Access to LPR video surveillance records shall be secured and restricted to the vendor and Board. LPR Video surveillance footage shall be viewed by the Board only upon majority agreement and only in response to an event which has occurred including but not limited to vandalism, property damage, litigation evidence, criminal activity, insurance investigation and suspicious activity. Temporary footage access may be granted to residents of the community or law enforcement if they submit a written request to the Board that includes the following information:

- Police report number
- Timeframe of incident
- Description of incident

Residents are encouraged to add their information to the Safe List so that any footage of their vehicle will be marked as "Resident".

#### 2. Access: Law Enforcement

If access to LPR video surveillance is required for the purpose of law enforcement investigation due to criminal activity or potential criminal activity, LPR video surveillance will be reviewed by the Board and vendor and pertinent footage related to the investigation shall be provided to the law enforcement officials.

#### 3. Security / Storage

Active LPR Video records shall be stored electronically for a rolling period of 30 days on cloud storage (Amazon Web Services). Downloaded and archived LPR video records shall be stored only for investigative or legal purposes and shall be stored with the Association's Property Management Company or HOA lawyers.

#### 4. Custody, Control, Retention and Disposal of Video Records

The Association has no desire or intention to retain LPR video recordings except as required for investigations or evidence. In normal operating conditions, LPR video surveillance footage will automatically be removed after expiration of the 30 days rolling period.

Specific records relating to evidence or investigations, which must be retained, will be copied as files and stored for as long as required, based on the investigation type. Records requiring long-term retention will be turned over to the Association's Property Management Company for storage and security.

#### **Accountability**

1. The Board is responsible for deciding when surveillance footage needs to be viewed.

The policy, rules and restrictions are effective upon recordation in the Public Reports of HARRIS County.

#### WHITE OAK SPRINGS HOMEOWNERS ACCOCIATION, INC.

#### **CERTIFICATION**

"I, the undersigned, being the President of WHITE OAK SPRINGS HOMEOWNERS ASSOCIATION, INC., hereby certify that the foregoing Resolution was adopted by at least majority of the Association Board of Directors on the 2,7 day of \_\_\_\_\_\_\_\_, 2021."

r: \_\_\_\_\_\_\_, President

Print Name: Fugene Watkins Jr

#### **ACKNOWLEDGEMENT**

STATE OF TEXAS

8

COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is subscribed to the foregoing instrument and acknowledged to me that they excluded the same as the act of the Association for the purpose and consideration therein expressed and, in the capacity, therein stated.

Given under my hand and seal of office this 27 day of \_

ANGELA KING

Notary Public, State of Texas

Comm. Expires 10-30-2022

Notary ID 13001097-7

Notary Public State of Texas

10.30-2



The White Oak Springs Homeowners Association, Inc. a subdivision in Harris County, Texas, according to the map or plat thereof recorded under County Clerk's File No. 528682746 Plat Records of Harris County, Texas.

### **Recording Data for Association**

Declaration of Covenants, Conditions and Restrictions for White Oak Springs Homeowners Association, Inc. recorded on or about October 19, 1999 filed under County Clerk's File No. U031319 Film No. 528-68-2709 Real Records of Harris County, Texas;

After Recording Return to:

Action Property Management, Inc. 11118 Cypress N Houston Road Houston, Texas 77065

RECORDER'S MEMORANDUM:

At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.



# FILED FOR RECORD

8:00:00 AM

Wednesday, June 2, 2021

COUNTY CLERK, HARRIS COUNTY, TEXAS

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

# THE STATE OF TEXAS

COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED; in the Official Public Records of Real Property of Harris County Texas

Wednesday, June 2, 2021

COUNTY CLERK HARRIS COUNTY, TEXAS

Teneshir Mudspell

