

WHITE OAK SPRINGS
HOME IMPROVEMENT REQUEST

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowners planning improvements or changes to their deeded property (properties), including landscaping, to submit a home improvement request. This request is reviewed by the Architectural Control Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. **If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property.** *Your sample, photos, brochures, or drawings must be submitted with this application. If not, this request may automatically be denied and this application will be returned to you.*

Please complete the entire form

Date: _____ Owner Name: _____

Property Address: _____

Phone Number (HM): _____ Work: _____

Email Address: _____

NOTE: The Association will not be held responsible for ensuring compliance with restrictions, utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies. For structural additions or improvements to the exterior front or back, your application must include the following:

- Plat Plan (survey) of your lot, with location of proposed modification marked
- Sketches, photographs, catalog illustrations
- Dimensions and materials for the proposed
- Colors of proposed improvement

1. Describe in detail the change or improvement requested. _____

2. Who will perform the actual work? _____

3. The change or improvements will be located where?

- | | | |
|--|--|--|
| <input type="checkbox"/> Front of House | <input type="checkbox"/> Roof | <input type="checkbox"/> Basketball Goal |
| <input type="checkbox"/> Patio/Back of House | <input type="checkbox"/> Side of House | <input type="checkbox"/> Other |

4. ITEM:

Please attach a color sample from the color chart of a chip of the actual paint of stain. The request cannot be approved without them

TYPE/COLOR

- Paint _____
- Stain _____
- Lumber _____
- Brick _____

TYPE/COLOR

- Screen _____
- Cement _____
- Fencing _____
- Other _____

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By signing below, I understand that the Architectural Control Committee (ACC) has up to thirty (30) days but will act upon this request as quickly as possible and contact me regarding their decision(s). I agree not to begin on the property changes or improvements until the ACC informs me of their approval.

I also understand that Action Property Management will respond within 48 business hours to confirm receipt of this form. If I do not receive confirmation, I understand that this Request for Home Improvement Application has not been received.

INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, or for damage to any property arising out of or in connection with the above referenced ACC request, including where such injuries, death, or damage are caused by the Association's sole negligence or the joint or concurrent negligence of the Association and any other person or entity.

Signature of Homeowner

Start Date: _____
Completion Date: _____

Please complete and return to:

WHITE OAK SPRINGS
11078 Regency Green Drive
Cypress, Texas 77429
Email: dr@actionproperty.net
Fax: 713-686-4694

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ARCHITECTURAL CONTROL COMMITTEE USE ONLY

APPROVED with the following restrictions, if any:

DISAPPROVED for the following reasons:

ACC Signature: _____ Date: _____
_____ Date: _____
_____ Date: _____
_____ Date: _____