

**White Oak Springs HOA
Board of Director Meeting Minutes
November 17, 2019**

1) Quorum/Call to Order

Quorum was established by attendance. Board President, Marie Godard, called the meeting to order at 2:00pm.

Directors Present:

Marie Godard	President	Natasha Fuller	Secretary
Jay Hooper	Treasurer	Angela King	Vice-President
Rick Scanlin	Director		

Directors Absent:

None

Community Member Present:

Samuel (Eugene) Watkins

Community Manager: Action Property Management was not necessary and did not attend.

2) First Annual Meeting – Tasks Lists Review

- Election results added to Website – home page
- Flagpole, sprinkler box keys to be transferred to Natasha Fuller (1 set), Marie Godard (1 set)
- Bank Signatures, nothing to do as both President and Treasurer already have this, both to confirm view access to the bank account is active.
- Selected monthly board meeting dates as 3rd week of each month, Sunday's at 9am
- Selected quarterly community meeting dates, and to be posted on Website once confirmed with APM:
 - Tues, 1.9.2020, (January)
 - Thurs 4.9.2020, (April)
 - Thurs 7.15.2020, (July)
 - Wed 10.8.2020 (October – Annual Meeting, 2 positions will be up for elections)

3) Minutes

Board review meeting minutes from 11.03.19 and approved.

4) Old Business Review

- Added to Website:
 - Commissioner/County meeting with Trammell Crow
 - Trammell Crow denial respond to recreational area
 - Sheriff's email to confirm patrols in subdivision beginning Nov 1, 2019

- Collection Policy that was mailed out with 2020 assessment fees
- APM 2020 Budget handout from Annual meeting
- Reviewed sprinkler recent vandalism and repairs done for free by community member
- Confirmed both damaged mailboxes are back in service
- Refund from former Insurance Company was received in Nov 2019
- Other old business to be reviewed as part of New Business

5) New Business:

- Reviewed Nov 2019 – Oct 2020 Projects and assignments:
 - Yard of the Month assigned to Natasha, Erika
 - Regulation for Front - basketball goals, tree infant swings, etc assigned to Rick, Eugene
 - Walking Trails grand opening assigned to Angela, Jay, Eugene
 - Mud 248, get land access assigned to Jay
 - Children’s playground proposals assigned to Jay, Marie
 - Electrical & Trash pickup contract renewals or replacements assigned to Jay
 - Front Entrance clean-up assigned to Rick, Marie, Natasha
 - Front Christmas decorations assigned to Jay, Erika, Eugene
 - Front Entrance portable community meeting sign custodian assigned to Angela, Eugene, Erika
 - Newsletter assigned to Erika
 - Website assigned to Marie

6) Board of Directors Meeting Adjourn

- Board President, Marie Godard adjourned the general board meeting at 3:04pm.

7) Executive Meeting Call to Order

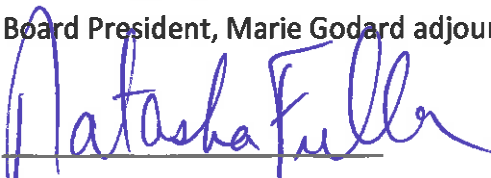
- Board President, Marie Godard called executive meeting to order at 3:04pm.

8) Financial Report

Board Treasurer, Jay Hooper provided a brief breakdown of financial reports on delinquent and payment plan accounts.

9) Executive Meeting Adjourn

- Board President, Marie Godard adjourned the executive meeting at 3:13pm.



Approved: Board Member
White Oak Springs HOA